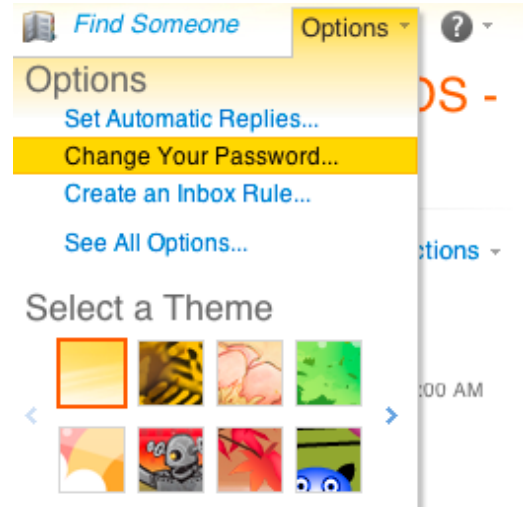


AOS E-mail - Changing your Password

- 1) Log into OWA (webmail) at <https://mail.em.ucla.edu>
- 2) On the Top Right side, click Options
- 3) Then click 'Change Your Password'



Change Password

Enter your current password, type a new password, and then type it again to confirm it.

After saving, you might need to re-enter your user name and password and sign in again. You'll be notified when your password has been changed successfully.

Domain\user name: AD\

Current password:

New password:

Confirm new password:

Save

4) Enter your current password

5) Enter a new password, then repeat in the confirm area.

6) Click **Save**